



# *European Bowls Union*

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Secretary

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## **DATA PROTECTION NOTICE**

### **1. What we need**

The European Bowls Union (EBU) is an organisation whose principal aim is to promote, foster and develop the sport of lawn bowls throughout Europe, every 2 years we hold the European Team Championships.

The EBU will be a “controller” of the personal information that you provide to us in the form of team and player information that you provide through the “Intent to Enter” and “Official Entry” forms. We also post contact information for all National Governing Bodies on our website.

The information that we request is in the form of: *Name* of participating Country, *Full name*, *Position* and *Date* of the official giving notice of intent to enter our competition. In addition we require the *Full Names* of the players who will represent each Country as well as *email address* of the principal contact. We may also request and publish *photographs* of participating players and officials in our Programme and on our website during competition.

We also request and publish on our website: *Name*, *Title*, *Address*, *Telephone*, *Email*, *Website* and *Social Media* contact information for Member Governing Bodies.

In addition we also publish on our website: *Title*, *Name*, *Address*, *Phone*, *Email* and *photograph* of our Officers

### **Why we need your personal information- contractual purposes**

We need your National Governing Body information so that we can manage our membership, request fees, process votes, inform of General Meetings, membership renewals etc.

If you do not provide us with all of the personal information that we need to collect then this may affect our ability to offer the above membership services and benefits.

Participating players information is used for the organisation of the tournament to enable player and team participation, arrange coaching, participation in events etc.

If you do not provide us with all of the personal information that we need to collect then this may affect you're eligibility to participation in the event.

Officer information is required for communication and administrative purposes.

## **Why we need your personal information- legitimate purposes**

We also process our members' personal information in pursuit of our legitimate interests to:

Promote and encourage participation in our sport by sending member's communications and booking information for upcoming competitions and events. Our competitions and events may be filmed and photographed and your personal information may also be used in images captured from our competitions and events, which we use for promotional, education and development purposes.

Provide competition by accepting and managing entries for our competitions and checking your personal information to ensure you are entered in the correct category.

Monitor and develop participation in EBU events by monitoring members' engagement and participation through entries and inviting our members to participate in surveys for research and development purposes.

Invite our members as award winners or guests to our Championship awards dinner.

Respond to and communicate with members regarding your questions, comments, support needs or complaints, concerns or allegations in relation to our events.

Where we process your personal information in pursuit of our legitimate interests, you have the right to object to us using your personal information for the above purposes. If you wish to object to any of the above processing, please contact us via our Secretary:

Jock Halliday  
Secretary  
Email: [secretaryebu@gmail.com](mailto:secretaryebu@gmail.com)

If we agree and comply with your objection, this may affect our ability to undertake the tasks above for the benefit of you as a member.

## **Why we need your personal information – legal obligations**

We are under a legal obligation to process certain personal information relating to our members, volunteers, participants, etc. for the purposes of complying with our obligations under:

The processing of personal data as governed by the General Data Protection Regulation 2016/679 (the "GDPR").

## **Other uses of your personal information**

We may ask you if we can process your personal information for additional purposes. For example, promotion via articles or videos. Where we do so, we will provide you with an additional privacy notice with information on how we will use your information for these additional purposes.

## **Who we share your personal information with:**

If your personal information is included in any images or videos taken by us at our competitions and events, we may share this with World Bowls for promotional and/or journalistic purposes.

We may be required to share personal information with statutory or regulatory authorities and organisations to comply with statutory obligations.

We may also share personal information with our professional and legal advisors for the purposes of taking advice.

In the event that the EBU employs third party suppliers to provide services, including IT, event management etc. These suppliers may process personal information on our behalf as “processors” and are subject to written contractual conditions to only process that personal information under our instructions and protect it.

In the event that we do share personal information with external third parties, we will only share such personal information strictly required for the specific purposes and take reasonable steps to ensure that recipients shall only process the disclosed personal information in accordance with those purposes.

#### **Participants’ personal data**

We publish the results of our competitions on our website and social media. This includes competitors’ name, country, result, images.

#### **How we protect your personal information**

Your personal information is stored on our computer system and our website hosted by One.com, and is accessed by our Officers for the purposes set out above.

If we are required to transfer your personal information outwith the EU for the purposes of competition occurring outwith the EU we will provide you with information regarding the safeguards that we have put in place with the recipient country to protect your personal information.

#### **How long we keep your personal information**

##### **Members’ personal data**

We will only keep your personal information for as long as necessary to provide you with membership services. Unless you ask us not to, we will review and possibly delete your personal information where you have not renewed your membership with us for 4 years.

We will keep certain personal information of members for longer in order to confirm your identity, when you were a member of the EBU and for how long

##### **Participants’ personal data**

We keep our Participants’ personal information for viewing on our website to view past winners for 4 years or 2 Championships and we store historical records (Team Names and results only) in our Archive in perpetuity.

## **Your rights**

You can exercise any of the following rights by contacting us at:

Jock Halliday  
Secretary  
Email: [secretaryebu@gmail.com](mailto:secretaryebu@gmail.com)

Your rights in relation to your personal information are:

You have a right to request access to the personal information that we hold about you by making a “subject access request”;

- If you believe that any of your personal information is inaccurate or incomplete, you have a right to request that we correct or complete your personal information;
- You have a right to request that we restrict the processing of your personal information for specific purposes; and
- If you wish us to delete your personal information, you may request that we do so.

Any requests received by the EBU will be considered under applicable data protection legislation. If you remain dissatisfied, you have a right to raise a complaint with the Information Commissioner’s Office at [www.ico.org.uk](http://www.ico.org.uk)